

SGÔR HYLENDID BWYD

FOOD HYGIENE RATING

Rheoliadau Sgorio Hylendid Bwyd  
(Cymru) 2013, Atodlen 3

## Ffurflen ar gyfer cais am arolygiad ailsgorio

### Nodiadau ar gyfer busnesau

- Fel gweithredwr busnes bwyd mae gennych hawl, o dan adran 12 o Ddeddf Sgorio Hylendid Bwyd (Cymru) 2013, i wneud cais ar unrhyw adeg am arolygiad at y diben o ailsgorio, ar yr amod eich bod wedi talu costau rhesymol yr ailsgorio yn unol ag adran 13 o Ddeddf Sgorio Hylendid Bwyd (Cymru) 2013 (oni fydd yr awdurdod bwyd wedi ymatal rhag gofyn am dalu'r costau hynny ymlaen llaw – fel y darperir ar ei gyfer yn adran 12(6) o'r Ddeddf, ac os felly, ceir talu'r costau ar ôl cwblhau'r arolygiad ailsgorio) **ac os bodlonir hefyd** yr amodau canlynol:

- bod unrhyw apêl yn erbyn y sgôr hylendid bwyd bresennol wedi ei phenderfynu;
- eich bod wedi hysbysu'r awdurdod bwyd y gwnaed gwelliannau yn safonau hylendid y sefydliad;
- bod yr awdurdod bwyd o'r farn y byddai'n rhesymol arolygu ac asesu'r sefydliad ymhellach oherwydd y gwelliannau yr honnir eu bod wedi'u gwneud;
- bod y sticer sgôr hylendid bwyd cyfredol yn cael ei arddangos yn eich sefydliad yn unol â gofynion adran 7 o Ddeddf Sgorio Hylendid Bwyd (Cymru) 2013 a rheoliad 9 o Reoliadau Sgorio Hylendid Bwyd (Cymru) 2013;
- eich bod wedi cytuno i sicrhau y caniateir mynediad i'r awdurdod bwyd i gynnal arolygiad o'r sefydliad at y diben o ailsgorio.

- Bydd swyddog yr awdurdod lleol yn rhoi ichi sgôr hylendid bwyd '\_newydd', ar sail y lefel o gydymffurfiaeth a ganfyddir ar adeg yr ail ymweliad – dylech fod yn ymwybodol y gall eich sgôr naill ai godi neu ostwng, neu aros fel y mae ar hyn o bryd.
- I wneud cais am ail ymweliad, defnyddiwch y ffurflen isod os gwelwch yn dda a dychwelwch y ffurflen at swyddog diogelwch bwyd eich awdurdod lleol – anfonwyd y manylion cyswllt gyda'r hysbysiad ysgrifenedig o'ch sgôr hylendid bwyd.
- Gwneir yr ail ymweliad o fewn 3 mis ar ôl gwneud y cais, ac fel rheol ni roddir rhybudd ymlaen llaw.

Y gweithredwr busnes bwyd

Enw'r busnes

Cyfeiriadau busnes

Rhif teleffon y busnes

Cyfeiriad e-bost y busnes

Dyddiad yr arolygiad

Y sgôr hylendid bwyd a roddwyd

Enw'r person cyswllt (os yw'n wahanol i'r gweithredwr busnes bwyd)

Cyfeiriad y Brif Swyddfa neu gyfeiriadau'r person cyswllt (os ydynt yn wahanol i gyfeiriadau'r gweithredwr busnes bwyd)

Rhif teleffon y person cyswllt

**Os gwelwch yn dda, disgrifiwch y gwelliannau a wnaed gennych, gan gyfeirio at y materion a nodwyd yn y llythyr/adroddiad arolygu a anfonwyd atoch gan eich awdurdod lleol ynghyd â'ch sgôr hylendid bwyd:**

Cydymffurfio â gweithdrefnau hylendid a diogelwch bwyd

Cydymffurfio â gofynion strwythurol

Hyder yn y gweithdrefnau rheoli a rheolaethau

Os gwelwch yn dda, darperwch unrhyw dystiolaeth atodol ychwanegol (e.e. ffotograffau, anfonebau, copïau o ddogfennau perthnasol, etc.)

Llofnod

Enw mewn priflythrennau

Swydd

Dyddiad

**Dychwelwch y ffurflen hon yn awr at :** Regulatory Department, Cyngor Gwynedd, Swyddfa Ardal Meirionnydd, Cae Penarlag, Dolgellau, LL40 2YB

## Form for requesting a re-rating inspection

### Notes for businesses

- As the operator of a food business you have a right, under Section 12 of the Food Hygiene Rating (Wales) Act 2013, to request at any time, an inspection for the purposes of re-rating, provided that you have paid the reasonable costs of the re-rating in accordance with Section 13 of the Food Hygiene Rating (Wales) Act 2013 (unless the food authority has not required payment of those costs in advance as provided for in section 12(6) of the Act, in which case the costs may be paid after the re-rating inspection has been completed) **and** the following conditions have been met:
  - a) any appeal against the current food hygiene rating has been determined;
  - b) you have notified the food authority of improvements made to hygiene standards at the establishment;
  - c) the food authority considers it reasonable to further inspect and assess the establishment in view of the improvements said to have been made;
  - d) the current food hygiene rating sticker is displayed at your establishment in accordance with the requirement of Section 7 of the Food Hygiene Rating (Wales) Act 2013 and regulation 9 of the Food Hygiene Rating (Wales) Regulation 2013;
  - e) you have agreed to ensure that the food authority will be given access to carry out an inspection of the establishment for the purpose of re-rating.
- The local authority officer will give you a food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
- To make a request for a revisit, please use the form below and return it to the food safety officer from your local authority – contact details are provided with the written notification of your food hygiene rating.
- The re- rating visit will take place within 3 months of the request being made, and will usually be made without prior notification.

Food business operator

Business name

Business addresses

Business tel no

Business email

Date of inspection

Food hygiene rating  
given

Contact name (if different to that of food business operator)

Head office address or contact addresses (if different to that of food business operator)

Contact tel no

**Please describe, the improvements that you have made with reference to the issues identified in the inspection letter/report provided to you by your local authority with your food hygiene rating:**

Compliance with food hygiene and safety procedures

Compliance with structural requirements

Confidence in management/control procedures

Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant documentation etc.).

Signed

Name in capitals

Position

Date

**Please now return this form to your local authority**

Regulatory Department, Cyngor Gwynedd, Swyddfa Ardal Meirionnydd, Cae Penarlag, Dolgellau, LL40 2YB